

**Unified School District #404
Riverton School Board Regular Meeting
Board of Education Office
Thursday, July 10, 2014
6:30 P.M.**

The reorganizational meeting of the Board of Education, Unified School District #404, was held on July 10, 2014 at 6:30 P.M. in the Board of Education Office.

Susie Nowlin, Clerk of the Board, called the meeting to order. Members present: Mr. Tim Wilson, Mr. Donovan Edwards, Mr. James Beck, Mr. Danny Anderson, Mr. Tom Wimmer, Mr. John Gaines and Mr. Brett Warstler. A seven member board.

The clerk opened nominations for president of the Board of Education for the 2014-15 school year. Mr. Brett Warstler nominated Mr. Tim Wilson and moved that nominations cease. Mr. Danny Anderson seconded, vote carried unanimously for Mr. Tim Wilson, President of the Board of Education. The clerk then declared Mr. Tim Wilson as the elected President of the Board for the 2014-15 school year.

The clerk opened the nominations for Vice-President of the board for the 2014-15 school year. Mr. Tim Wilson nominated Mr. Brett Warstler and moved that nominations cease. Mr. John Gaines seconded, vote carried unanimously for Mr. Brett Warstler. The clerk then declared Mr. Brett Warstler as the elected Vice-President of the Board for the 2014-15 school year.

Mr. Tim Wilson, President, presided over the remainder of the board meeting.

Mr. Brett Warstler moved to approve the following consent agenda:

Approved and paid bills totaling: \$ (June) \$73,876.08
\$ (July) \$64,858.21

Approved the minutes of the June 12, 2014 regular board meeting and the minutes of the June 27, 2014 special board meeting.

Set meeting dates for the 2014-15 school year as follows with optional meeting dates denoted by an *:

July 10, 2014	August 14, 2014	September 11, 2014
July 17, 2014*	August 21, 2014*	September 18, 2014*
October 9, 2014	November 13, 2014	December 11, 2014
October 16, 2014*	November 20, 2014*	December 18, 2014*
January 8, 2015	February 12, 2015	March 12, 2015
January 15, 2015*	February 19, 2015*	March 19, 2015*
April 9, 2015	May 14, 2015	June 11, 2015
April 16, 2015*	May 21, 2015*	June 18, 2015
July 9, 2015		

All meetings will begin at 6:30 P.M. and will be held in the Board of Education Office.

Appointed Susie Nowlin as Clerk, Judy Price as Assistant Clerk, Royce Donaldson as Treasurer, and Bill Wachter as board attorney.

Designated the Galena Sentinel-Times as the official newspaper.

Designated American Bank as the official depository for the district.

Designated all banks in Cherokee County Banks as investment holders.

Adopted the resolution to waive the Annual Requirements of Generally Accepted Accounting Principles and Fixed Assets Accounting for the period of July 1, 2014 to June 30, 2015.

Adopted the 1,116 hour calendar for the 2014-15 school year.

Appointed the building principals as truancy officers: Chad Harper and Zach Martin-High School, Becky Murray-Middle School, and Keith Wilson and Adam Thomasson-Elementary School.

Appointed Todd Berry as hearing officer for free and reduced meal application appeals.

Appointed Susie Nowlin as KPERS representative.

Appointed Todd Berry and/or Susie Nowlin as insurance representative.

Appointed Todd Berry as Title IX and Section 504 coordinator.

Set mileage reimbursement rate at state rate.

Approved U.S.D. #404 to participate in all federal programs for the 2014-15 school year with Todd Berry as Director of Federal Programs.

Appointed Tim Wilson as board representative to the Regional Service Center at Greenbush.

Appointed Tom Wimmer as board representative to Interlocal #637.

Appointed Danny Anderson as board representative to the Community Center Board.

Appointed Todd Berry as the Authorized Representative for Food Service.

Appointed Todd Berry and/or Susie Nowlin as Authorized Signers and Hearing Officials for Food Service.

Approved early-payment-of-bills policy.

Set Petty Cash limit at \$1000.00.

Adopted guidelines for activity funds and gate receipts:

1. All activity fund monies will be counted by two bonded personnel and deposited on a weekly basis.
2. All requisitions for activity fund monies must have appropriate paperwork filled out with sponsors and principal's signature.

3. All activity fund checks will be signed by the Board Clerk and Superintendent.

Set food service petty cash limit at \$300.00.

Mr. Donovan Edwards seconded; carried unanimously.

2014-15 PROPOSED BUDGET

Mr. Brett Warstler moved to set the publication date for the proposed 2014-15 budget as July 30th and set the hearing date and time for 6:30 p.m. on August 21st. Mr. Tom Wimmer seconded; carried unanimously.

APPOINTMENTS

Mr. Brett Warstler moved to designate Judy Price as Freedom of Information Officer as required by the Kansas Open Records Act. Mr. Danny Anderson seconded; carried unanimously.

Mr. Brett Warstler moved to appoint the following Custodians of Records per the Kansas Open Records Act:

Susie Nowlin-custodian of records about the school district

Chad Harper, Zach Martin, Becky Murray, Keith Wilson and Adam Thomasson-custodian of records about the students in his/her building

Bart Dugan-custodian of records about transportation

Mr. Tom Wimmer seconded; carried unanimously.

CURRENT WRITTEN POLICIES AND MANUALS

Mr. Brett Warstler moved to adopt all current written policies and manuals of the school district. Mr. Danny Anderson seconded; carried unanimously.

HOME RULE

Mr. Brett Warstler moved to pass a resolution to establish home rule. Mr. Donovan Edwards seconded; carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Todd Berry, Superintendent, gave the board information on the district health insurance renewal for 2014-15 school year. The overall rate increase across all plans is about 5.4%. Dental rates will see a slight increase as well.

Mr. Todd Berry, Superintendent, reviewed the KASB Recommended Policy updates with the board.

The board discussed the news of a landfill being developed in Riverton. The board will continue discussion on this issue.

KASB BOARD POLICY UPDATES

Mr. John Gaines moved to approve the KASB board policy updates as presented with the exception of policy GBQA. Mr. James Beck seconded; 6 yes; 1 no (Donovan Edwards); motion carried.

EXECUTIVE SESSION

Mr. Brett Warstler moved that the board go into executive session for the purpose of non-elected personnel. The executive session is required to protect the privacy interests of an identifiable individual(s) to be discussed. The board will return to the open meeting in ten minutes (10) minutes at 7:50 p.m. in the Board of Education Room. Mr. James Beck seconded; carried unanimously. The board retained Mr. Todd Berry and Mr. Keith Wilson.

Keith Wilson left the executive session at 7:45 p.m.

The board returned to the open meeting at 7:50 p.m.

Mr. Tim Wilson moved to go into executive session for the purpose of negotiations. The executive session is required to protect the districts right to confidentially of its negotiating position, and the public interest. The board will return to the open meeting in five minutes (05) minutes at 7:55 p.m. Mr. James Beck seconded; carried unanimously. The board retained Mr. Todd Berry.

The board returned to the open meeting at 7:55 p.m. in the Board of Education room.

Mr. Brett Warstler moved that the board go into executive session for matters relating to actions adversely or favorably affecting a person as a student. The executive session is required to protect the privacy rights of a student who is identifiable. The board will return to the open meeting in ten minutes (10) minutes at 8:10 p.m. in the Board of Education Room. Mr. James Beck seconded; carried unanimously. The board retained Mr. Todd Berry, Mr. Chad Harper and Mr. Zach Martin.

The board returned to the open meeting at 8:10 p.m.

Mr. John Gaines moved to go into executive session for the purpose of confidential privacy rights. The executive session is required to discuss confidential data in order to protect the privacy rights of a corporation, partnership, trust, etc., with regard to their financial affairs. The board will return to the open meeting in five (05) minutes at 8:40 p.m. in the Board of Education Room. Mr. Brett Warstler seconded; carried unanimously. The board retained Mr. Todd Berry.

The board returned to the open meeting at 8:40 p.m.

Mr. John Gaines moved to go into executive session for the purpose of confidential privacy rights. The executive session is required to discuss confidential data in order to protect the privacy rights of a corporation, partnership, trust, etc., with regard to their financial affairs. The board will return to the open meeting in five(05) minutes at 8:50 p.m. in the Board of Education Room. Mr. Brett Warstler seconded; carried unanimously. The board retained Mr. Todd Berry.

The board returned to the open meeting at 8:50 p.m. in the Board of Education room.

CONSTRUCTION MANAGER

Mr. Tim Wilson moved select Crossland Construction as Construction Manager to work with the architect and Board of Education with a facility plan and a possible bond issue. Mr. Danny Anderson seconded; 6 yes; 1 no (James Beck); motion carried.

ADJOURNMENT

Mr. Brett Warstler moved to adjourn the meeting at 8:55 p.m. Mr. Tom Wimmer seconded; carried unanimously.

The next regularly scheduled board meeting will be August 14, 2014 at 6:30 p.m. in the Board of Education Office.

Tim Wilson
President

Susie Nowlin
Board Clerk